

HONG KONG AIR CADET CORPS

Training Group Headquarters

MEMO

From: DCO Trg	To: All Adult Members
Date: 5 May 2017	Cc: CO, CSO, LO (UK) & HQ

Train-the Trainer Programme 2017 [Batch 2]
Overseas Training Opportunities at Adult Training Facility (ATF),
Headquarters Air Cadets (HQAC), Air Training Corps (ATC), RAF
Cranwell, United Kingdom

HKACC has been actively organizing joint trainings activities to foster members' development with the Air Training Corps (ATC) since 2005. The Train-the Trainer programme was first launched in 2015 with a total of eleven adult members from both Trg Gp and Ops Gp attending Adult Training Facility (ATF) for various types of courses in the last two years. HKACC has already selected six adult members (see Annex 1) and has been offered to send two more adult members to attend courses in 2017. We would like to invite applications from eligible members.

2. Please see below for details of the respective courses for your reference:

	Officers' Initial Course (OIC)	Squadron Commander's Course (SCC)	SNCO Staff Drill Instructors' Course (SSDIC)	SNCO Staff Initial Course (SSIC)
Dates	13-18 Aug 17 17-22 Sep 17 8-13 Oct 17 5-10 Nov 17 26 Nov -1 Dec 17	9-14 Jul 17, 3-8 Sep 17 or 29 Oct – 3 Nov 17	2-7 Jul 17	16-21 Jul 17 6-11 Aug 17 20-25 Aug 17 10-15 Sep 17 15-20 Oct 17 12-17 Nov 17 10-15 Dec 17
Time	Courses are from Sunday evening to Friday lunchtime			
Venue	ATF, RAF Cranwell, United Kingdom			
Requirements	(i) Junior Plt Off less than 24 months' active service	(i) Fg Off or above with at least two years' active service	(i) Adult member (Instr to WO) with SDI or DI rating and with at least three years'-active service	(i) Adult members (Instr to WO) with at least two years' active service
	(ii) Proficient in both Written/Spoken English			
	(iii) A satisfactory performance in the selection interview (if applicable)			

3. Please note that the course dates and types are only for reference at this stage, availability subject to acceptance and confirmation of ATF, HQAC, ATC as well as the actual training need of the HKACC. No courses fee with be charged, however, all successful applicants are required to arrange their own air tickets; accommodations and meals on arrival/departure at UK; transport to RAF Cranwell and responsible for other personal expenses. Full/partial subsidization of travel expenses to/from London/pick up train station near RAF; accommodations and daily meals during the stay in RAF Cranwell may be provided subject to availability of funding allocated by the Corps.

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4. For those who are interested in applying for the above courses, please send the completed application form (Annex 2) with your OC unit's endorsement to traininggrouphq.hkacc@gmail.com on or before 21 May 2017.

5. Should you have any enquiries, please feel free to contact the Project Officers Sqn Ldr Rayson W F CHAN, DOC Trg (II) or Flt Lt Winnie S Y HO at traininggrouphq.hkacc@gmail.com.

Ivan P K CHAN
Wg Cdr
DCO Trg

Encl.

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Annex 1

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|------------------------------------|---------|
| 1. Flt Lt Josef Sze Keung SIN | AT Wg |
| 2. Fg Off Angus Lok-fai CHAN | 604 Sqn |
| 3. Fg Off Maggie Mei-ki WONG | 501 Sqn |
| 4. Fg Off HO Ho-lam | 105 Sqn |
| 5. Plt Off Laurence Cheuk Wang LEE | 103 Sqn |
| 6. Ag Plt Off Antonia YAM | VQU |